

लोक सेवा आयोग

कृषि सामग्री कम्पनी लिमिटेड प्रशासन, सहायक द्वितीय, सहायक (कम्प्युटर अपरेटर) पदको खुला प्रतियोगितात्मक लिखित परीक्षा

२०८३१/०६/०९

पत्र : प्रथम

KEY [D]

समय : ४५ मिनेट

पूर्णाङ्क : १००

विशिष्ट विषय : सेवा सम्बन्धी र संस्थागत ज्ञान

Multiple Choice Questions & Answers

1. The main objective of National Cyber Security Policy, 2080 is to

- A) promote tourism
- B) ensure secure cyber space**
- C) reduce taxes
- D) increase cyber threats

2. Which of the following is an objective of Nepal's ICT Policy, 2072?

- A) Increase paper-based transactions
- B) Promote digital governance and ICT development**
- C) Reduce internet access
- D) Eliminate computer education

3. Which of the following may attract legal consequences under the Electronic Transactions Act, 2063?

- A) Publishing prohibited material electronically**
- B) Creating an authorized spreadsheet
- C) Sending a normal email
- D) Saving a personal document

4. सार्वजनिक सेवामा निष्पक्षताको अर्थ के हो?

- A) सबैलाई विशेष सुविधा दिनु
- B) सबैलाई निःशुल्क सेवा दिनु
- C) सबैलाई छिटो सेवा दिनु
- D) सबैलाई समान व्यवहार गर्नु**

5. कार्यालय बाहिर पठाइने पत्रको अभिलेख जनाउने कार्यलाई के भनिन्छ?

- A) दर्ता
- B) तोक आदेश
- C) कुरियर
- D) चलानी**

6. राष्ट्रिय जनगणना २०७८ अनुसार बढीदेखि कम जनसंख्या भएको प्रदेशको सही क्रम रोज्नुहोस्।

- A) गण्डकी, कर्णाली, सुदूरपश्चिम
- B) कर्णाली, सुदूरपश्चिम, गण्डकी
- C) सुदूरपश्चिम, गण्डकी, कर्णाली
- D) मधेश, बागमती, लुम्बिनी, कोशी, मधेश/गण्डकी, सुदूरपश्चिम, कर्णाली (विकल्प अनुसार)**

D)

7. आर्थिक सर्वेक्षण २०८२/८३ अनुसार राष्ट्रिय कृषि आधुनिकीकरण कार्यक्रमअन्तर्गत विभिन्न बालीका कुल कतिवटा सुपरजोन सञ्चालनमा रहेका छन्?

- A) २१**
- B) २२
- C) २५
- D) २७

8. गोसाइँकुण्ड कुन जिल्लामा पर्दछ?

- A) सिन्धुपाल्चोक
- B) नुवाकोट
- C) रसुवा**
- D) दोलखा

9. आर्थिक सर्वेक्षण २०८२/८३ अनुसार नेपालको कुल गार्हस्थ उत्पादनमा कृषि क्षेत्रको योगदान कति प्रतिशत रहेको छ?

- A) १३.७
- B) २४.१% / २४.५% (निकटतम उत्तर: C) २४.५%**
- C) २४.५
- D) २६.४

10. नेपालमा राष्ट्रिय कोदो दिवस कहिले मनाइन्छ?

- A) साउन ६
- B) साउन १६**
- C) साउन २०
- D) साउन ३०

11. हाल कायम रहेका ४५ सार्वजनिक संस्थानमध्ये सञ्चार संस्थान ऐनअन्तर्गत गठित संस्थानको संख्या कति रहेको छ?

- A) १
- B) ५
- C) ८**
- D) ११

12. कृषि सामग्री कम्पनी लिमिटेडको सञ्चालक समितिमा १ जना स्वतन्त्रसहित कति सदस्यीय सञ्चालक समिति हुन्छ?

- A) ५
- B) ६
- C) ७**
- D) ८

13. वि.सं २०७६ सालमा कुन सार्वजनिक संस्थानलाई कृषि सामग्री कम्पनी लिमिटेडमा गाभिएको थियो?

- A) कृषि चुन उद्योग लिमिटेड
- B) राष्ट्रिय बीउ बिजन कम्पनी लिमिटेड
- C) खाद्य व्यवस्था तथा व्यापार कम्पनी लिमिटेड
- D) कृषि औजार कारखाना लिमिटेड / बीउ बिजन (बीउ बिजन गाँभिएको हो)**

14. What was the major technical advancement introduced in 4th generation of computers?

- A) Vacuum Tubes
- B) Transistors
- C) Integrated Circuits
- D) Microprocessors**

15. A program or set of instructions permanently stored in ROM to control the basic hardware functions is called

- A) System Software
- B) Utility Software
- C) Application Software
- D) Firmware**

16. Which characteristic of computer makes it ideal for storing thousands of stock records without errors?

- A) Intelligence
- B) Accuracy**
- C) Emotion
- D) Diligence

17. Which of the following is a non-volatile type of primary memory?

- A) RAM
- B) ROM**
- C) Cache
- D) SSD

18. MS Word is an example of

- A) an application software**
- B) a compiler software
- C) a system software
- D) a binary application

19. Which of the following best describes a Trojan Horse (Trojan) in computer security?

- A) A program that replicates itself and spreads to other computers
- B) A malicious program that disguises itself as legitimate software**
- C) A program that encrypts files and demands payment
- D) A program that automatically removes viruses from a computer

20. Why would an agricultural company use an intranet instead of internet for internal communication?

- A) It provides secure communication within an organization**
- B) It provides public access
- C) It replaces operating system
- D) It is designed for gaming

21. In multimedia, which of the following describes 'streaming'?

- A) Downloading the entire file before playback
- B) Compressing a file to reduce its size
- C) Playing content as it is received from a server**
- D) Storing multimedia content in the cloud

22. Which of the following is an operating system?

- A) MS Word
- B) Linux**
- C) Compiler
- D) Cache

23. Which of the following pathnames would be valid in Windows file system?

- A) /Documents/Projects/file.txt
- B) ~/Documents/file.txt
- C) /home/user/Downloads/file.txt
- D) C:\Users\User1\Documents\file.txt**

24. What is the main function of a "Task Manager" in an operating system?

- A) To manage the hardware components
- B) To provide a graphical user interface
- C) To manage running processes and programs**
- D) To connect to the internet

25. In DOS, what is the command used to view the contents of a directory?

- A) DIR**
- B) LIST
- C) SHOW
- D) VIEW

26. Which Windows utility is intended to improve the performance of traditional HDDs by reorganizing fragmented files?

- A) Disk Defragmenter**
- B) Disk Clean Up
- C) Event Viewer
- D) Registry Editor

27. In Display setting of your operating system, what does HDR mean?

- A) High Definition Range
- B) High Definition Rate
- C) High Dynamic Rate
- D) High Dynamic Range**

28. In MS Word, which option is used to save an existing file with a new name or in a different location?

- A) Save
- B) Save As**
- C) Share As
- D) Name As

29. What is the function of "Undo" in word processing?

- A) To save the document
- B) To remove all formatting
- C) To reverse the last action performed**
- D) To change the font style

30. "Track Changes" features in MS Word

- A) compare two documents
- B) record track of every visits to the document
- C) save changes automatically
- D) highlight and review edits made by users**

31. What is the significance of Unicode in Devanagari fonts used in Microsoft Word?

- A) It ensures compatibility across different platforms and devices**
- B) It provides artistic enhancements to the text
- C) It limits the text to older versions of word
- D) It allows typing only in English

32. What happens when we double click a word in a MS Word document?

- A) The entire line gets selected
- B) The word gets selected**
- C) Context menu is shown
- D) The word spelling and grammar is checked

33. What happens if "Find and Replace" is incorrectly used to replace "seed" with "fertilizer" in an important document?

- A) Only headings change
- B) Document is encrypted
- C) Only page numbers change
- D) Every matching occurrence may be replaced**

34. Which Excel component allows you to work with multiple worksheets in one file?

- A) Cell
- B) Workbook**
- C) Row
- D) Column

35. Which of the following is NOT an example of spreadsheet software?

- A) Google Sheets
- B) Apple Numbers
- C) MS Excel
- D) MS Access**

36. Which feature automatically fills a sequence such as 1, 2, 3, 4,?

- A) Sort
- B) AutoFilter
- C) AutoFill**
- D) Sequence

37. Which of the following functions is used to add range of numbers in Excel?

- A) average()
- B) count()
- C) sum()**
- D) max()

38. An Excel file contains separate sheets for Employees, Payroll, Attendance and Leave; what does the complete Excel file represent?

- A) Worksheet
- B) Cell Range
- C) Database
- D) Workbook**

39. Which Excel feature is used to arrange data alphabetically?

- A) Filter
- B) Sort**
- C) Chart
- D) Freeze Panes

40. What does the "Custom Sort" option allow you to do in Excel Spreadsheet?

- A) Sort by one column only
- B) Sort only by numbers
- C) Sort by multiple columns**

D) Sort only text alphabetically

41. Which of the following features is NOT available in MS-Excel sheet?

A) Calculations can be done automatically

B) Changing data automatically updates calculations

C) Data can be visualized in graphs and charts

D) Automatically format all kinds of data types for cell values

42. Which object uniquely identifies each record in a table?

A) Field

B) Primary Key

C) Index

D) Query

43. Which MS Access object stores actual data?

A) Report

B) Form

C) Query

D) Table

44. Which of the following is used to ensure that data entered into a field meets specified condition?

A) Data Validation

B) Data Sorting

C) Data Indexing

D) Data Formatting

45. A large employee table is frequently searched using Employee_ID; which database facility can improve the efficiency of retrieval?

A) Validation Rule

B) Formatting

C) Indexing

D) Sorting

46. Advantage of database management system approach is

A) Data is dependent on the program

B) Data redundancy increases

C) Data is integrated and can be accessed by multiple program

D) DBMS dependent on operating system

47. Which of the following is NOT a standard data type in MS Access?

A) Short text

- B) Auto number
- C) Hyperlink
- D) Pixel**

48. What is the function of transitions in presentations?

- A) Insert sound effects
- B) Add animation to text**
- C) Apply visual effects between slides
- D) Create a new slide

49. Which of these refers to the PowerPoint view used for displaying only the text (title and bullets)?

- A) Slide sorter view
- B) Slide view
- C) Notes page view
- D) Outline view**

50. Which chart shows the hierarchical structure of an organization in PowerPoint?

- A) Organization Chart**
- B) Pie Chart
- C) Bar Chart
- D) Line Chart

